305 - Clinical Research Professional / Data Manager

Blood and Marrow Transplant Program – MacCharles

Competition #: 305-19-713501567

Closing Date: October 22, 2019

Indefinite Full-Time (1.0 EFT)

Anticipated 10 month term with possible renewal (may expire with two weeks’ notice)

Overview:

Reporting directly to the Resource Coordinator of the section, the BMT CRP functions as a member of the Manitoba Blood and Marrow Transplant Program (MBMT Program) and is responsible for maintaining the BMT Registries, research activities and by actively ensuring adherence to the Center for International Blood & Marrow Transplant Research (CIBMTR) manuals and study protocols through interpretation and abstraction of complex health information related to a patient’s participation in a leukemia/BMT observational research study or registry. Maintains comprehensive study and registry patient files and communicates effectively with health care professionals. Participates in the accomplishment of organizational goals and MBMT Program objectives. Maintains standards of excellence in BMT. Overtime may be required.

Required:

- Health Information Technologist/Health Information Management Diploma or an equivalent combination of post-secondary education in a health care field plus clinical research experience may be considered
- Demonstrated ability to work effectively, both independently and as a member of a multi-disciplinary team
- Demonstrated ability to multi-task and work under pressure while meeting multiple deadlines
- Evidence of excellent communication (oral, written and listening), organization and problem-solving skills
- Demonstrated excellent work record
- Demonstrated proficiency in Microsoft Office and Internet
- Demonstrated attention to accuracy and detail
- Demonstrated professional and ethical behaviour in the workplace
- Must be able to work legally in Canada

Preferred:

- Clinical research experience with the Blood and Marrow Transplant population strongly preferred
- Certification in clinical research (e.g. SoCRA, ACRP)
- Demonstrated proficiency with ARIA (electronic patient record), MAXON and electronic data entry applications

Asset:
Experience working with adult or pediatric cancer research
Experience working or volunteering in a health-care environment
Ability to speak French

Salary: As per CUPE Collective Agreement

Comments:
This position is subject to a Criminal Record Check, including Vulnerable Sector Search, an Adult Abuse Registry Check and a Child Abuse Registry Check. The successful candidate will be responsible for any service charges incurred.

CancerCare Manitoba is committed to developing inclusive, barrier-free recruitment processes and work environment. If you are contacted by CancerCare Manitoba regarding a job opportunity or testing, please advise if accommodation measures must be taken to enable you to apply and be assessed in a fair and equitable manner.

We thank all that apply and advise that only those applicants selected for further consideration will be contacted.

Please submit a detailed cover letter outlining how you meet the requirements for this position along with a current resume which references the Competition Number:

CancerCare Manitoba
Human Resources Services
675 McDermot Avenue
Winnipeg, MB R3E OV9

E-mail: jobs@cancercare.mb.ca (mailto:jobs@cancercare.mb.ca)
or Fax: (204) 786-0181

Closing Date: October 22, 2019