

Policy and Procedure

Title:	Posting And Providing General Information re Complementary and Alternative Health Practices (CAHP)
Number:	02.008
Effective Date:	May 2006
Revised Date:	
Approving Body:	President and CEO
Authority:	CancerCare Manitoba Act
Responsible Officer:	Chief Medical Officer
Delegate:	
Contact:	Chief Medical Officer
Applicable to:	CCMB Employees and Physicians, including Residents

1.0 BACKGROUND:

- 1.1 Consistent with the values of respect and patient/family focused care, CancerCare Manitoba recognizes the patient's choice to explore and/or use Complementary and Alternative Health Practices (CAHP). We also recognize the responsibility of the health providers at CancerCare Manitoba to adhere to their professional standards of practice and evidenced-based care.
- 1.2 We encourage patients to be open with us about their use of CAHP. We will adopt a respectful attitude and helpful approach in response to questions about the use of these practices.

2.0 PURPOSE:

- 2.1 To provide direction for the collection, review and dissemination of information related to complementary and alternative health practices (CAHP) within CancerCare Manitoba.

3.0 DEFINITIONS:

- 3.1 Complementary Health Practice - Those approaches to treatment and care of patients that complement the use of conventional approaches (from Alberta Cancer Board document in 1999 CCMB report).
- 3.2 Alternative Health Practices - Those approaches to treatment and care of patients that are used instead of conventional approaches.

4.0 POLICY:

- 4.1 CancerCare Manitoba has the responsibility to ensure that CAHP information that is provided to individuals with cancer is appropriate and unlikely to be harmful.
- 4.2 The provision of resource information (either provided or posted) regarding CAHP will occur after review by designated staff and will include a "non-endorsement" statement. The decision to post or provide information regarding CAHP

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services/resources will be based on the following:

- 4.2.1 Evidence that the product/service/resource is relevant to people with cancer.
- 4.2.2 For posted information, the proof of credentials of the therapists/practitioner.
- 4.3 CancerCare Manitoba will adopt a proactive approach in the provision of CAHP information resources in order to guide patients and families to high quality information. Due to limitations in space and resources, posting of cancer education information will be in order of priority as follows:
 - 1) CCMB programs/services/resources, and
 - 2) not-for-profit programs/services/resources.
- 4.4 For-profit services and resources will not be posted.

5.0 PROCEDURE:

- 5.1 Written materials (for posting or provision) related to CAHP will be directed to the Program Leader of Patient Information & Resource Services. Prior to cataloguing and posting/providing, the Program Leader will ensure review by appropriate CancerCare Manitoba staff. An *Approval to Post/Provide Resources Review* form will be completed for all materials (attached). The Program Leader will consult with CAHP Working Team as needed.
- 5.2 Written materials will be posted and/or placed in the Resources Centre if they meet the following criteria:
 - 5.2.1 If written materials outline a service, the service provider has received education regarding the Complementary health Practice as part of their professional education and/or complies with credentialing standards for that practice.
 - 5.2.2 The product/service/resource is relevant/applicable to individuals impacted by cancer.
- 5.3 Written materials will be posted only after completion of the *Approval to Post/Provide Resources Review* form.
- 5.4 Posted and provided information will include a non-endorsement clause that states: These products/services/resources are for information only and are not necessarily endorsed by CancerCare Manitoba. If you have any questions regarding a particular product or service, please discuss these with a health care provider.
- 5.5 Resource materials will be re-reviewed at the time recommended on the *Approval*

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to Post/Provide Resources Review form.

5.6 Posted materials will be reviewed monthly.

6.0 **REFERENCES:**
Not Applicable.

Policy Contact:

All enquiries relating to this policy should be directed to:

Name:

Title/Position: Chief Medical Officer

Phone:

E-mail:

Address:
(if required):

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DOCUMENTATION

Policy Location:

This policy is located (hard and e-copy formats):

1. The original signed and approved policy is on file in the Executive Office, CCMB
2. The e-copy is on file in the CCMB Governing Documents Library, SharePoint
- 3.

Revision History:

Date	Version	Status	Author	Summary of Changes
dd/mm/yyyy	#	Initial, Draft Final Minor/Major revision		
May 2006	1	Initial		
23/03/2018	1	Minor revision	S.Friedenberger	Reformatted to new template

Approvals Record:

This Policy requires approval by:

Approval		
Date	Name / Title	Signature
	Chief Medical Officer	

FINAL APPROVAL:

Date	Name / Title	Signature
2006	President and CEO, CCMB	<i>2006 original signed by the President and CEO, Dr. D. Dhaliwal.</i>

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APPENDIX A

APPROVAL TO POST/PROVIDE RESOURCES – REVIEW FORM

Date material received: _____

Contact information for 'sponsor' of material re a service:

Information about the Material: _____

Title (if written resource) or service: _____

Material Review

The product/service/resource:

CRITERIA	YES	NO	N/A	COMMENTS
Resource/service in alignment with CCMB philosophy re: CAHP.				
If resource – information will help individual make an informed decision.				
If program/service posting: provider has received education regarding the Complementary Health Practice as part of their professional education and/or complies with credentialing standards for that practice.				

Review date: _____

Approved: YES NO

Re-review of resource required in _____ years.

Comments:

Consultation/other input from:

Signature: _____ Date: _____