



Minutes of the Meeting of the CCMB Board Members

Thursday, September 21, 2017, 5:00-7:00pm

(Dinner at 4:30pm)

Executive Boardroom, ON4017, 675 McDermot Avenue, CCMB

PRESENT:

Board Members:

Mr. G. Tallon (Chair)	R	Mr. R. Shaffer	P	Mr. V. Warden	P
Mr. J. Chipman (Vice Chair)	P	Ms. R. Gage	P	Mr. Matt Bolley	T
Ms. A. Kennedy (Sec/Treas)	R	Judge R. Pollack	R	Ms. Susan Graham	P
Dr. B. Schacter (Med Adv Brd)	R	Mr. R. Campbell	T	Ms. Darlene Grantham	P
Ms. A.M. Magnifico	P	Ms. K. Kumedan	P	Dr. Karen Juce	P
Dr. G. Glavin	P	Mr. J. London	R	Ms. Nimmi Ramgotra	P
Mr. M. Evans	R	Mr. D. Mortimer	P	Ms. Mary Beth Taylor	P

Dr. S. Navaratnam (CCMB CEO)	P	Dr. J. Butler (MSA President)	R	Ms. K. Peters (Exec Asst)	R
Ms. A. Stenning (CCMF CEO)	P	Ms. A. Saj (Brd Coord)	P	Ms. I. Anderson (Brd Recorder)	P

Legend: P-attended in Person; T-attended via Teleconference; R-Regrets sent; A-Absent

Invited Guests: Judy Edmond, Director of Strategy and Sustainability; Lois Bailey, Director of Finance

1.0 Call to Order, Welcome, Review & Approval of the Agenda

- The Vice Chair called the meeting to order at 5:00 p.m. and welcomed Board members to the meeting, including the six newly appointed members.
- Two revisions to the agenda were noted. The Financial Statements and Update (6.1 and 6.2) will follow 2.1. The Cancer Project Update (6.4) will follow the President’s Report (4.1).

It was MOVED and SECONDED that the Agenda be approved with the revisions as noted.

Motion Carried without dissent

2.0 Special Presentation

2.1 Annual Progress Report

A review of the Annual Progress Report was provided by Ms. Edmond. The Communications Committee has approved the Report to go forward to the Board for final approval. The Report will be available to the public on the CCMB website once approved by government.

It was MOVED and SECONDED that the Annual Progress Report be approved.

Motion Carried without dissent

3.0 June 22 2017 Meeting Minutes

It was MOVED and SECONDED that the appended Minutes of the June 22 2017 Board Meeting be approved.

Motion Carried without dissent

- The appended Highlights of Board Minutes to be posted on the CCMB website were noted.
- The Board Meeting Evaluation comments were noted.
- There were no matters of business arising from the minutes, other than those dealt with in other parts of the Agenda.

4.0 President's Office

4.1 President's Report

Dr. Navaratnam provided a verbal report to supplement the written report on thriving during the current healthcare transformation, highlighting the need to continue planning for the future, including reimagining a new cancer facility.

5.0 For Information Only

5.1 Approved Committee Minutes & Highlights of Current Month's Proceedings:

The Board received the latest approved minutes of meetings of the standing committees and the highlights of more recent meetings of which had not yet been considered and approved (as appended documents).

- Highlights of the **Nominations & Governance Committee**:
 - Mr. Tallon has taken on the role of Chair of the Committee; Mr. MacDonald will remain on the Committee as past Chair.
 - Mr. Chipman will bring forward to the Committee a question asked about public and internal announcements of newly appointed Board members.
- The Chair of the **Facilities Planning and Development Committee** provided highlights of the September 7 meeting:
 - Ms. Stenning provided an update on reimagining the capital project;
 - Mr. John Ioculano, in his new position of CCMB Facilities and IT Director, provided an update on projects;
 - The Committee has need for additional members preferably with skill sets in IT, construction or engineering.
- The **Community Engagement Committee's** next meeting is scheduled for October.
- The **Quality and Patient Safety Committee** received a presentation from a health insurance company expert specializing in health risk management, noting the top risk to be technology failure.
- The **Communications Committee** involvements have included the Annual Progress Report and renewal of the CCMB website. The Patient Advisory Group has been invited to review and test the new website prior to completion.

5.2 Advisory Medical Board

There was no report.

5.3 Briefing Note: Workplace Safety & Health Annual Report

The Board received the above Report for information.

6.0 Discussion and/or Resolution

6.1 Financial Statements as at July 31 2017 – this item followed 2.1 on the agenda

The financial statements of July 31, 2017 were presented by Mr. Warden and Ms. Bailey, Director of Finance, on behalf of the Chair of the Finance & Audit Committee.

6.1.1 Income Statement

6.1.2 Balance Sheet

***It was recommended by the Finance and Audit Committee that the Financial Statements as at July 31 2017 be approved by the Board.
Motion Carried without dissent.***

6.2 Financial Deficit Plan Update

The budget presented and approved at the March 2017 meeting is being adjusted to identify further cost savings to assist in reducing a potential deficit. The funding letter from government received in August 2017 did not include certain funds that had been anticipated to assist in achieving a balanced budget. A further update will be provided by the Finance & Audit Committee in October.

6.3 Cancer Project Update – this item followed 4.1 on the agenda

Ms. Stenning provided an update on the cancer project, focusing on current efforts on reimagining a new facility. CancerCare Manitoba Foundation is working with a consultant with the goal of producing a project document to bring back to government.

7.0 Matters For Concurrence without Debate

7.1 Granting Privileges

Dr. Navaratnam recommended the granting of privileges to Dr. Danielle Desautels, Medical Oncologist.

***It was MOVED and SECONDED that the privileges for this physician be approved.
Motion Carried without dissent.***

8.0 Private Session

8.1 With CEO

There was no discussion.

8.2 Without CEO

There was no discussion.

9.0 Closing Remarks & Adjournment

The Vice Chair reminded members of the CCMB Annual General Meeting to take place October 12th at 12 noon in Theatre A, Basic Medical Sciences Building, Bannatyne Campus. Presentations at the AGM will focus on patient and community engagement.

The meeting was adjourned at 7:00 p.m.