



Minutes of the Meeting of the CCMB Board Members

Thursday, January 19, 2017, 5:00-7:00 p.m.

Executive Boardroom, ON4017, 675 McDermot Avenue, CCMB

PRESENT:

Board Members:

Mr. G. Tallon (Chair)	P	Mr. M. Evans	P	Dr. A. Naimark	R
Mr. J. Chipman (Vice Chair)	P	Mr. R. Shaffer	P	Ms. R. Gage	P
Ms. A. Kennedy (Sec/Treas)	P	Ms. G. Paziuk	P	Ms. F. Swedlove	R
Dr. B. Schacter (Med Adv Brd)	P	Dr. G. Glavin	P	Judge Rocky Pollack	P
Ms. A.M. Magnifico	R	Mr. D. MacDonald	P	Mr. R. Dhalla	R

Dr. S. Navaratnam (CCMB CEO)	P	Dr. J. Butler (MSA President)	R	Ms. K. Peters (Exec Asst)	R
Ms. A. Stenning (CCMF CEO)	P	Ms. V. Giesbrecht (Brd Coord)	P	Ms. I. Anderson (Brd Recorder)	P

Legend: P-attended in Person; T-attended via Teleconference; R-Regrets sent; A-Absent

1.0 Call to Order, Welcome, Review & Approval of the Agenda

- The Chair called the meeting to order at 5:00 p.m. and welcomed members.

It was MOVED and SECONDED that the Agenda be approved as circulated.

Motion Carried without dissent

2.0 November 17, 2016 Meeting

It was MOVED and SECONDED that the appended minutes of the November 17, 2016 Meeting be approved.

Motion Carried without dissent

- The appended Highlights of Board Minutes to be posted on the CCMB website were noted.
- Board Meeting Evaluation – The Chair thanked members for an increase in submission of evaluations. Members’ comments are noted.
- There were no matters of business arising from the minutes, other than those dealt with in other parts of the Agenda.

3.0 President’s Report to the Board

- Dr. Navaratnam’s report highlighted her first three years as President and CEO as well as a short report on budget planning for 2017/18. Cost reduction strategies are being developed by management and will be reported to the Board Chair and Board.
- A guided tour of two areas in CCMB was provided which included a description of treatment delivered in those areas: The Prostate Centre tour was highlighted by the GreenLight Laser machine, and the Radiation Therapy area tour was highlighted by 3D High Dose Radiation equipment.

4.0 Matters For Information

4.1 Approved Committee Minutes & Highlights of Current Month's Proceedings:

The Board received the latest approved minutes of meetings of the standing committees and the highlights of more recent meetings of which had not yet been considered and approved (as appended documents).

- Highlights of the **Quality & Patient Safety Committee** meeting were provided. A video link available on the CCMB website on "Living Well with Cancer-Related Fatigue" was noted and will be shared with all Board members.
- The **Communications Committee** met recently and received an update on the CCMB website redevelopment. Planning for the next Annual Progress Report and Annual General Meeting is underway.
- The Chair of the **Nominations and Governance Committee (NGC)** provided highlights:
 - Efforts to fill Board vacancies are underway with Manitoba Health and WRHA appointments anticipated in the near future. Two individuals were recommended for CCMB appointment to the Board: Mr. Rob Campbell and Mr. Jack London.

It was MOVED and SECONDED that the individuals be approved for appointment to the Board.

Motion Carried

- The CCMB Board Policy on Naming Rights, developed in 2004, is under review, having regard to suggestions provided by CCMF, the existing Manitoba Health policy and other policies currently in place across the country. The revised CCMB policy, when developed and then approved by the Board and government, will be used by CCMB and CCMF in their fundraising efforts towards the Capital Project.
- The Chair of the **Facilities Planning & Development Committee** provided an update on recent activities:
 - Much of the Capital Project work has been on hold pending a restructuring of the Capital Project team;
 - Risk management policies that will be required in the new facility is under review, as it will be separate from the HSC campus.
- The Board Chair provided highlights of the **Executive Committee**:
 - CCMB is awaiting the outcome of the KPMG report and recommendations to Manitoba Health on government health services;
 - The Board Chair and a number of Board members attended the governance workshop provided by Manitoba Health in December for all RHA's, CCMB and DSM. The program consisted of several presentations, including an address by the Minister of Health.

- Although RHA Boards had received their Manitoba Health mandate letter by the time of the workshop, the CCMB Board has not received its letter.
- The **Community Engagement Committee** Chair's term will be ending soon. Dr. Naimark has agreed to step in to assist in guiding the activities of this Committee.

4.2 Briefing Note: Clinical Practice Guidelines Initiative

The Board received the Briefing Note for information. There was very brief discussion of this program which is funded primarily through CancerCare Manitoba Foundation.

5.0 For Discussion and/or Resolution

5.1 Financial Statement – October 31st, 2016

The Chair of the Finance & Audit Committee provided an overview and summary of the Financial Statements provided.

***It was MOVED on behalf of the Finance and Audit Committee and
SECONDED that the Financial Statements of October 31st be approved
by the Board. Motion Carried without dissent***

5.2 Financial Deficit Plan Update

Discussion included under Section 5.1.

5.3 Capital Project Update

A letter requesting a meeting with the Minister of Health was sent by the CCMB and CCMF Board Chairs. A response has been received and a meeting date of February 8th has been set.

6.0 Matters For Concurrence without Debate

6.1 Granting Privileges

Dr. Navaratnam recommended the granting of privileges to two physicians: Dr. Tanya Brown, Pediatric Oncologist, and Dr. Jasmir Nayak, Urologic Oncologist.

***It was MOVED and SECONDED that the privileges for the two physicians be approved.
Motion Carried without dissent***

7.0 Private Session

7.1 With CEO

Discussion was held.

7.2 Without CEO

7.2.1 Status of CEO Performance Review and one other matter.

Discussion was held.

8.0 Closing Remarks & Adjournment

The meeting was adjourned at 7:30 p.m.