



Minutes of the Meeting of the CCMB Board Members

Thursday, January 21, 2016 at 5:00 pm

Executive Boardroom (ON-4017), CancerCare Manitoba

PRESENT:

Board Members:

Ms. E. Bishop	P	Ms. S. Boulter	P	Mr. G. Campbell	P
Mr. J. Chipman	P	Mr. M. Evans	P	Dr. G. Glavin	P
Ms. A. Kennedy (Secretary)	P	Ms. B. Lillie (Treasurer)	P	Mr. D. MacDonald	P
Ms. A.M. Magnifico	P	Mr. R. Shaffer	P	Dr. A. Naimark	T
Ms. G. Paziuk	P	Mr. R. Dhalla (new member)	P	Ms. Randi Gage	P
Ms. A. Stenning	P	Mr. G. Tallon (Chair)	P	Ms. Fern Swedlove	P
Dr. S. Barakat (new member)	R	Dr. K. Van Ameyde (new member)	R		

Management/Staff Members:

Dr. S. Navaratnam (CEO)	T	Dr. J. Butler (MSA President)	P	Ms. K. Peters (Exec Asst)	P
Dr. B. Schacter (Med Adv Brd)	P	Ms. V. Giesbrecht (Brd Coordinator)	R	Ms. I. Anderson (Brd Recorder)	P

Legend: P-attended in Person; T-attended via Teleconference; R-Regrets sent; A-Absent

Invited Guests: Executive Leaders – Dr D Turner, Dr P Czaykowski, S Ward, P Penner, N Maharaj

1.0 Call to Order, Introductions and Approval of the Agenda

- The Chair called the meeting to order and welcomed Mr. Romel Dhalla, a new member appointed through the Board of St. Boniface Hospital, replacing Ms. Wendy Rudnick.
- Two new members recently appointed, Dr. Samia Barakat and Dr. Ken Van Ameyde, were unable to attend this meeting.

It was MOVED and SECONDED that the Agenda be approved as circulated.

Motion Carried without dissent

2.0 Introduction of CCMB Executive and Year in Review Presentation

- The Chair introduced the Executive leaders: Dr. Donna Turner, Provincial Director, Population Oncology; Dr. Piotr Czaykowski, Chief Medical Officer; Mr. Paul Penner, Chief of Clinical Operations; Ms. Nardia Maharaj, Chief Operating Officer, and Mr. Sandy Ward, Chief Human Resources Officer.
- Dr. Navaratnam joined the meeting via teleconference and introduced the ‘Year In Review’ video presentation highlighting CCMB’s Strategic Directions, Capital Project, RIOH and Accreditation.

- Positive feedback from Board members was received with encouragement to use the video widely for community engagement, and information/promotional purposes.

3.0 President's Report – December 2015/January 2016

- Dr. Navaratnam noted the highlights of this monthly report as appended.

4.0 Special Presentation: Underserved Populations - Achievements and Future Direction

- Kali Leary, Director of Underserved Populations (formerly First Nations Metis Inuit Cancer Control, FNMICC) provided a presentation of this program, recently expanded to include the elderly, newcomers, and residents of geographically-isolated areas of Manitoba.
- Kali will make available their definition of 'elderly'.
- Funding from and involvement in CPAC has been a catalyst to communicating with other jurisdictions across Canada facing similar challenges.
- It was suggested that a trip to the North by Board members would be a good learning experience of the challenges faced in this region. This was taken under advisement.

5.0 November 19, 2015 Meeting

It was MOVED and SECONDED that the appended minutes of the November 19, 2015 meeting be approved.

Motion Carried without dissent

- The appended Highlights of Board Minutes to be posted on the CCMB website were noted.
- There were no matters of business arising from the minutes, other than those dealt with in other parts of the Agenda.

6.0 Matters for Information

- The Chair noted that a new telecommunication system has been provided for in the budget and will be in place by the end of the current calendar year.
- The Board received the latest approved minutes of meetings of the standing committees and the highlights of more recent meetings of which had not yet been considered and approved (as appended documents).
- The Chair of the **Nominations and Governance Committee (NGC)** reported on the positive results of the recent Accreditation Canada on-site survey, including Board governance. Note was made of the large number of Board members whose terms expire this year.

- The Chair of the **Facilities Planning & Development Committee** made special note of the Capital Project Building media announcement by government, CCMB and CCMF made on January 15th. An amendment required to the November 6th minutes was noted.
- The Chair of the **Community Engagement Committee** provided an update on this committee, formerly the Community Advisory Committee. Constituting membership and completion of other tasks are in process, with a first meeting to be held in late February. This Board Committee will provide oversight to CCMB's community engagement efforts.
- The Chair of the **Quality & Patient Safety Committee** reported on highlights of their meeting held earlier today. Diagnostic Services Manitoba has offered to make a presentation to the Board to make them more fully aware of their work in Quality and Patient Safety.
- The **Communications & Partner Relations Committee** met in December. Note was made of the need for CCMB policy and practice needing to be prepared to respond to media inquiries related to treatment issues.
- The Board received the appended **Briefing Notes** providing information and updates on Health Information Systems and Patient Privacy Office, the Clinical Trials Unit, and Screening Programs. The Chair noted that any questions arising from these Notes can be forwarded to him and he will obtain a response by the appropriate people.
- Dr. Schacter, as Chair of the **Medical Advisory Board**, reported on his recent meeting with Dr. Navaratnam and the plan to renew committee membership, whose purpose is to advise and assist the Board on medical matters requiring opinion or advice.

7.0 Matters For Concurrence without Debate

- **Granting Privileges**

The Board received Dr. Navaratnam's Attestation in support of four physicians recommended for CCMB privileges: Dr. Celia Dong, dentist; Dr. Vamsee Torri, medical oncologist; Dr. William Hunter, radiation oncologist; and Dr. JL Reynolds, family physician.

It was MOVED and SECONDED that the privileges for the four individuals be approved by the Board.

Motion Carried without dissent

8.0 Matters For Discussion and/or Resolution

- **Finance**

The appended financial statements for the period ending November 30, 2015 were reviewed. The Chair of the Finance and Audit Committee highlighted the improvement in projected results for end of year due to additional one-time funding from Manitoba

Health. Cost containment efforts will continue as serious budgetary challenges will continue in the new year.

It was MOVED on behalf of the Finance and Audit Committee that the Financial Statements be approved by the Board.

Motion Carried without dissent

9.0 Closing Remarks & Adjournment

The meeting was adjourned at 7:00 p.m.

There is no meeting scheduled for February; the next meeting will be held Thursday, March 17th, 2016.