

# CANCERCARE MANITOBA FOUNDATION

PLEASE POST

## ANNOUNCEMENT

### 2006/2007 COMPETITION

#### CCMB/CCMF GRANTS & AWARDS GUIDE

Applications will be considered in the following categories:

1. Operating Grants
2. Multi-Disciplinary Operating Grants (Collaboration of Investigators from Different Departments)
3. Training Awards
  - Graduate Studentships
  - Postdoctoral Fellowships
4. Applied/Basic/Clinical Scientist Award

The deadline for all applications for Operating, Multi-Disciplinary Operating, and Applied/Basic/Clinical Scientist Grants is **April 3<sup>th</sup>, 2006**; the deadline for Training Awards is **April 10<sup>th</sup>, 2006**. Please consult the Awards Guide for terms, conditions and eligibility.

The 2006/2007 Award Guide and 2006/2007 application forms are available from:

- ◆ Marilyn Meakin, Room 5020 of CancerCare Manitoba, Ph: 787-4170
- ◆ email: [marilyn.meakin@cancercare.mb.ca](mailto:marilyn.meakin@cancercare.mb.ca), and also
- ◆ CCMB Website:  
[http://www.cancercare.mb.ca/Foundation/ccmf\\_about\\_grants\\_intramural.shtml](http://www.cancercare.mb.ca/Foundation/ccmf_about_grants_intramural.shtml)
- ◆ MICB Website- look under “Resources”:  
[http://www.umanitoba.ca/institutes/manitoba\\_institute\\_cell\\_biology/](http://www.umanitoba.ca/institutes/manitoba_institute_cell_biology/)

# CANCERCARE MANITOBA FOUNDATION

## 2006/2007 AWARDS GUIDE

### INDEX

<b>GRANTS &amp; AWARDS GUIDE .....</b>	<b>3</b>
<b>1. OPERATING GRANTS .....</b>	<b>4</b>
<b>2. MULTI-DISCIPLINARY GRANTS .....</b>	<b>6</b>
<b>3. TRAINING GRANTS:</b>	
<b>3a. GRADUATE STUDENTSHIP GRANTS...</b>	<b>8</b>
<b>3b. POST DOCTORAL FELLOWSHIP GRANTS</b>	<b>10</b>
<b>4. APPLIED/BASIC/CLINICAL SCIENTIST .....</b>	<b>12</b>

# CANCERCARE MANITOBA FOUNDATION

## GRANTS AND AWARDS GUIDE

CancerCare Manitoba Foundation will provide support for staff or students of CancerCare Manitoba as related to basic, clinical or applied scientific research within CancerCare Manitoba.

1. **Operating Grants**
2. **Multi-Disciplinary Operating Grants (Collaboration of Investigators from Different Departments)**
3. **Training Awards**
  - a) **Graduate Studentships**
  - b) **Postdoctoral Fellowship**
4. **Applied/Basic/Clinical Scientist Award**

Applications should be addressed to the Scientific Advisory Committee, c/o Office of the Provincial Director, Research, Room 5020 – 675 McDermot Ave. R3E 0V9.

Applications will be assessed for scientific merit by (1) external peer review and/or (2) where peer review has been done by a recognized granting agency and these reviews are available, the Committee may make use of the prior review process with the consent of the applicant. This second process may be undertaken with or without additional peer review.

Applications for 2006/2007 should be made using the CancerCare Manitoba grant application form which is available on the CancerCare Manitoba website. Forms may also be obtained from the office of the Provincial Director, Research, Room 5020, or by calling 787-4170. The **original application** must be submitted **with 15 copies**.

Only one grant application per principal investigator will be accepted regardless of whether applying for an Operating Grant, Multi-Disciplinary Grant or Applied/Basic/Clinical Scientist Grant. A principal investigator may be a co-investigator on other grants. Independent projects that require small equipment expenditures may be put into a research proposal – keeping in mind that \$60,000 is still the maximum.

Applications for Operating Grants, Multi-Disciplinary Operating Grants and Applied/Basic/Clinical Scientist Awards should be submitted on or before **April 3<sup>rd</sup>, 2006** for funding **July, 2006**. Applications for Training Awards should be submitted on or before **April 10<sup>th</sup>, 2006** for funding **July, 2006**.

1. **OPERATING GRANTS – 2006/2007**

1. To be eligible, the principal investigator must have an appointment with CCMB or MICB. Principal investigators must have a professional degree preferably with research training and expertise or a doctorate or postdoctoral research experience or equivalent research experience (graduate degree with appropriate level of experience).
2. Grants in aid of research are designed to defray the normal direct costs of research including personnel costs, applied and expendable materials, experimental animals, equipment items totalling less than \$5,000.00, computer costs and publication costs. These monies do not cover expenditures for students or postdoctoral salaries and such applications are to be made separately.
3. The maximum amount awarded for a Grant-In-Aid of research in the 2006/2007 competition will be **\$60,000**, and grants will be awarded for one year.
4. Grants will be rated on the basis of merit and relevance to both basic and clinical programs operating under the aegis at CancerCare Manitoba.
5. Travel expenses, unless as part of the project, will not constitute a part of the grant application.
6. Although some latitude in the use of funds within categories is permissible, major departures from submitted or approved budgets and transfers between the categories of personnel and equipment supplies and materials on the other are not permitted without prior written approval of the Scientific Advisory Committee.

7. Applicants for operating grants should include the names, addresses, phone, fax and email of three potential external referees.
8. All clinical research projects typically should have notified the appropriate Disease Site Group Chair.
9. Applicants must acknowledge acceptance of the award within 30 days of notification.
10. Applicants must submit a progress report to the Provincial Director, Research on or before the date specified on the award notice letter or they may be deemed ineligible for future funding.
11. Publications and presentations arising from the grant should acknowledge the support of CCMF, Inc. and the appropriate fund when applicable.
12. Applicants re-applying for continuation of a project that was previously funded must show, if the opportunity is available, that they have applied for external funding. Evidence of such application must accompany the request.
13. Only one grant application per principal investigator, however, a principal investigator can be a co-investigator on a second grant.
14. External Reviewers are Not to be contacted by applicant(s).
15. Approval forms must be submitted, if the grant involves the following:
  - Human subjects
  - Human Pluripotent Stem Cells
  - Vertebrate animals
  - Biological Research Hazards
  - Environmental Assessments

2. **MULTI-DISCIPLINARY OPERATING GRANTS – 2006/2007**

This is a separate fund designed to bring about the collaboration of investigators from different departments within CCMB/MICB. This program is intended to produce closer collaboration between departments. Collaboration between clinical scientists and basic scientists is to be encouraged.

**THE TERMS AND CONDITIONS OF THE GRANTS ARE AS FOLLOWS:**

1. The grant applications are typically to initiate a new collaborative project.
2. Grant applications for this award must include both basic scientists from different departments as co-investigators.
3. The maximum amount available per year will be **\$60,000** per application.
4. Combined grants will be awarded for a 12 month or 24 month period. The term requested must be specified on the application and in a covering letter.
5. Grants in aid of research are designed to defray the normal direct costs of research including personnel costs, applied and expendable materials, experimental animals, equipment items totalling less than \$5,000.00, computer costs and publication costs. These monies do not cover expenditures for students or postdoctoral salaries and such applications are to be made separately.
6. All clinical research projects typically should have notified the appropriate Disease Site Group Chair.

7. Applications for Operating Grants, and Multi-Disciplinary Operating Grants should be submitted on or before **April 3<sup>rd</sup>, 2006** for funding July, 2006.
8. Applicants must submit a progress report to the Provincial Director, Research on or before the date specified on their award notice letter or they may be deemed ineligible for future funding. If funding a two year award continuation, all funding will be based on approval of a satisfactory progress report.
9. Publications and presentations arising from the grant should acknowledge the support of CCMF, Inc. and the appropriate fund when applicable.
10. Applicants re-applying for continuation of a project that was previously funded must show, if the opportunity is available, that they have applied externally for funding. Evidence of application to other agencies must be supplied in a covering letter.
11. Only one grant application per principal investigator, however, a principal investigator can be a co-investigator on a second grant.
12. External Reviewers are Not to be contacted by applicant(s).
13. Approval forms must be submitted, if the grant involves the following:
  - Human subjects
  - Human Pluripotent Stem Cells
  - Vertebrate animals
  - Biological Research Hazards
  - Environmental Assessments

3. **TRAINING AWARDS – 2006/2007**

- ***GRADUATE STUDENTSHIPS &***
- ***POST DOCTORAL FELLOWSHIPS***

Applications for Training Awards should be submitted on or before **April 10<sup>th</sup>, 2006** for funding July, 2006.

**3(a)**

**GRADUATE STUDENTSHIP AWARDS**

1. A limited number of Graduate Studentships are offered to qualified graduate students who are undertaking full time Masters or PhD programs and will be awarded on a competitive basis.
2. Applicants re-applying for continued Graduate Studentship support must supply evidence that they have or will be applying elsewhere for Studentship support before being considered for continuing CancerCare Manitoba Foundation support. The application must be sponsored by the senior investigator with whom the Student will be carrying out his/her research activities.
3. Applications must include University transcripts and each candidate will arrange to have three supporting letters as well as documentation from their supervisors that they have been accepted into the program.
4. The application must be sponsored by the senior investigator with whom the Student will be carrying out his/her research activities. Graduate Studentships are awarded not only on the record and supporting documents of the student but also on the productivity and grant support of the supervisor.
5. Applicants should, if possible, fill in the section regarding their proposed training program as well as their funding sources. They must indicate whether they have prepared these sections themselves.

6. The recipient of a Studentship will notify the Research Office, within ten (10) days of receipt of notification of award, that they will be accepting the award.
7. Students must submit a progress report to the Provincial Director, Research on or before the date specified on their award notice letter or they may be deemed ineligible for future funding.
8. Publications or presentations should acknowledge CancerCare Manitoba Foundation Inc. support of the Graduate Studentship.
9. Applicants awarded a Graduate Studentship will attend a meeting of the Programs, Grants and Awards Committee (PGAC) to provide a brief outline of their research project.

**3(b)**

**POST DOCTORAL FELLOWSHIP – 2006/2007**

1. A limited number of Post Doctoral Fellowships are offered to qualified Fellows who are undertaking full time Post Doctoral studies and will be awarded on a competitive basis.
2. Applicants applying for continued Fellowship support must supply evidence that they have or will be applying elsewhere for Fellowship support before being considered for CancerCare Manitoba Foundation support. The application must be sponsored by the senior investigator with whom the Fellow will be carrying out his/her research activities.
3. Applications must include three supporting letters as well as documentation from their supervisors that they have been accepted into the program.
4. The application must be sponsored by the senior investigator with whom the Fellow will be carrying out his/her research activities. Post Doctoral Fellowships are awarded not only on the record and supporting documents of the Fellow, but also on the productivity and grant support of the supervisor.
5. Applicants should, if possible, fill in the section regarding their proposed training program as well as their funding sources. They must indicate whether they have prepared these sections themselves.
6. The recipient of the Post Doctoral Fellowship will notify the Research Office, within ten (10) days of receipt of notification of award, that they will be accepting the award.

7. Fellows must submit a progress report to the Provincial Director, Research on or before the date specified on their award notice letter or they may be deemed ineligible for future funding
8. Publications or presentations should acknowledge CancerCare Manitoba Foundation Inc. support of the Fellowship.
9. Applicants awarded a Post Doctoral Fellowship will attend a meeting of the Programs, Grants and Awards Committee (PGAC) to provide a brief outline of their research project.

4. **APPLIED/BASIC/CLINICAL SCIENTIST AWARD 2006/2007**

Applications for Applied/Basic/Clinical Scientist Awards must be submitted on or before **April 3<sup>rd</sup>, 2006** for funding July, 2006.

1. For independent investigators who hold a University faculty appointment and who show promise in their field.
2. The Applied/Basic/Clinical Scientist Award is contingent upon the applicant having or receiving operating funds for their research program at the commencement of the salary award.
3. Applied/Basic/Clinical Scientist Awards are intended to allow eligible candidates to focus on their research programs, which support the CCMB Strategic Plan. The relevance of the project to the CCMB Strategic Plan must be demonstrated. The CancerCare Manitoba Research Strategic Plan is appended to these guidelines, and is also available by calling 787-4170.
4. Each award provides up to \$125,000 annually to a maximum of two years.
5. The award is to be used for salary. The successful applicant is expected to devote at least 50% of his/her time to research.
6. To be eligible, the principal investigator must have an appointment with CCMB or MICB. Principal investigators must have a professional degree preferably with research training and expertise or a doctorate or postdoctoral research experience or equivalent research experience (graduate degree with appropriate level of experience).
7. Applicants must be recommended by the appropriate Department/Service Head and Portfolio Leader.
8. Candidates must arrange to have three (3) referees send supporting letters directly to CCMB. One of these letters must be from the Director of

MICB or the Head of the CCMB Service Department in which the applicant proposes to carry out the research and at least one of the remaining letters must be from outside CCMB/MICB. Supporting letters must be received by April 12, 2006.

9. Names/Addresses/Email of 3 External Referees must be provided with the application. These individuals must be experts in the chosen field to which the application refers. The External Referees must not be contacted by the applicant.
10. Applications must be on the current year's form and instructions must be followed.
11. Applications must be submitted on or before **April 3, 2006**.
12. The starting date for successful awards will be **July 1, 2006**.
13. Applicants who apply for an Applied/Basic/Clinical Scientist Award are eligible to concurrently apply for a CCMB Operating Grant (consult CCMB Operating Grants guidelines). The Operating Grant cannot be used for salary support of the investigator.
14. Publications or presentations should acknowledge CancerCare Manitoba Foundation Inc. support of the Fellowship.
15. For applicants requesting two year support, a Progress Report must be submitted and reviewed by the Scientific Advisory Committee following the first year of funding before being considered for a second year of support. The Progress Reports must be submitted to the Provincial Director, Research on or before the date specified on their award notice letter.